

**REQUIREMENTS FOR TRANSFER OF TAX DECLARATION
WITH TITLE (Whole Area)**

1 Xerox Copy of Title Certified by the *Registry of Deeds* *

2 Deed of Absolute Sale *

3 BIR Certification Authorizing Registration (CAR) *

4 Tax Clearance / Tax Receipt for the Current Year

5 Sworn Statement (with OR)

6 Official Receipts for Transfer Tax

7 SPA / Authorization (if authorized representative)

8 Xerox Copy of ID of representative

* Certified by the Registry of Deeds